



OPPORTUNITY

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gets real.



Reference: 1473-26

Grade: 9

Salary: £ 47,389- 56,535 (pro rata) per annum, depending on experience

Contract Type: Permanent

Basis: Part-time, 0.5 FTE

Job description

Job Purpose: Aston University is developing a Dispensing Optician Apprenticeship and a BSc (Hons) Ophthalmic Dispensing programme. These exciting new programmes involve the apprentice/student obtaining patient facing clinical experience in practice integrated throughout the course at all stages. Students/apprentices will spend one day per week on campus to enable the teaching and development of theoretical knowledge and practical skills to enable them to meet the GOC Outcomes for Registration to become registerable dispensing opticians. This 0.5 FTE role will principally involve supporting, remote asynchronous tutoring, face-to-face teaching, and assessing students to enable them to meet all of the GOC Outcomes for Registration and to foster an inquisitive, knowledgeable, evidence-based, professional mindset.

The Clinical Fellow will contribute to the teaching efforts of the School, in relevant programmes at undergraduate and postgraduate levels. They will be responsible for carrying out teaching activities within Degree Apprenticeship and Undergraduate programmes and for maintaining and advancing their own and their subject's scholarly and professional capabilities. The Clinical Fellow will actively promote the programme by establishing and maintaining memberships, links and partnerships with academic, industry and professional communities. They will be expected to work collaboratively and collegiately with fellow academics within the teaching team, and to update colleagues and students on developments in their subject area, particularly in relation to practice and professional expectations and requirements.

The Clinical Fellow may be responsible for course co-ordination dependent on experience, qualifications and the needs of the School.

Main Duties/Responsibilities

- ▶ Input into curriculum design and the development of teaching materials to ensure relevance and currency to the Profession.
- ▶ Lead on agreed teaching and learning activities with industry focus, undertaking supervision and/or coordination duties, which may include holding a programme director role or management of a programme of teaching, industry/external engagement.
- ▶ Proactively gain input from students and external bodies to improve the teaching and learning experience and student outcomes.
- ▶ Develop new networks and initiatives which bring value from industry/professional practice to students, staff, professional bodies, industry or third sector partners, drawing together professional/industry practice with education.
- ▶ Guide, coach and mentor other staff and students in teaching of the professional discipline, disseminating knowledge to audiences with a mixed range of knowledge and understanding.

- ▶ Undertake a range of teaching, assessment and quality assurance activities, predominantly within the new Dispensing Optics provision.
- ▶ Provide academic and pastoral support to students in the School.
- ▶ Pursue and maintain independent professional activities to engage in scholarship within the discipline.
- ▶ Support compliance with quality and reporting requirements, particularly professional body standards.
- ▶ Undertake administrative duties associated with teaching, scholarship, and citizenship.

Additional responsibilities

- ▶ Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.
- ▶ Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person specification

	Essential	Method of assessment
Education and qualifications	GOC- registered Dispensing Optician, Contact Lens Optician or Optometrist. Teaching qualification or willingness to acquire this.	Application form and interview
Experience	Demonstrated current or recent professional/ industry practice. Experience of effective teaching, assessment and/ or supervision of optical students. Motivation and enthusiasm for transferring knowledge and learning from industry/ professional practice to learners. Ability to work effectively with and to negotiate sensitively with students especially on issues related to	Application form and interview

	Essential	Method of assessment
	effective learning. Effective management of individual projects within timelines and in compliance with quality and/ or reporting requirements	
Aptitude and skills	Ability to deliver effective, profession/industry-informed teaching and learning to a range of students, and the ability to produce high-quality programme materials Ability to undertake independent professional activities, scholarship and/or conduct high quality research activities appropriate to the profession. Ability to design, conduct and moderate assessment and to implement improvements informed by course evaluation activities and student feedback. Excellent interpersonal and communications skills appropriate for interacting with applicants, students, staff and industry, together with a strong commitment to teamwork and multidisciplinary collaboration. Ability to translate professional/industry links and associations into positive outcomes for Aston, its students and staff.	Application form and interview

	Desirable	Method of assessment
Education and qualifications	PhD or Doctorate relevant to Dispensing Optics or a related field.	Application form
Experience	Experience of successful optical programme design or management.	Application form and interview
Aptitude and Skills	Track record and recognition within the industry or profession evidenced by industry links, publications, development of new research initiatives, securing competitive research funding.	Application form and interview

University values

All staff are expected to demonstrate/promote the University's values and expectations, which are an integral part of our strategy and underpin the culture of the University. In addition, our leaders are expected to be accountable, help to execute strategic visions of the University and share and set clear expectations that inspire those around them.



How to apply

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59 on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form, then please contact the Recruitment Team via recruitment@aston.ac.uk.

Contact information

Enquiries about the vacancy:

Name: Dr Amy Sheppard

Job Title: Head of Optometry and Audiology

Email: a.sheppard@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:

Recruitment Team via recruitment@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy.

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: [Benefits and Rewards | Aston University](#)

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK: Where an individual is subject to UK immigration control, they will require a visa to work in the UK.

The following individuals do not need a visa for the UK, but do still have to prove their right to work before employment can commence:

- **British Citizens or Irish Nationals**
- **EU/EEA/Swiss nationals with Settled or Pre-settled status under the EU Settlement Scheme**
- **Non-EEA nationals with Indefinite Leave to Remain/Settlement in the UK**

The main routes available for those who need a visa to work in the UK are **Skilled Worker**, **Global Talent** and the **Graduate Route**.

Please see UKVI guidance for further information on eligibility, knowledge of English requirements and approved test centres <https://www.gov.uk/skilled-worker-visa> You can also find further information on our candidate immigration [web page](#).

If you will conduct research in your role, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application. Please see our candidate immigration [web page](#) for further details.

Before you start and Right to Work

Right to Work Check

All employees must complete a Right to Work check before they commence work at Aston. HR will contact you during the onboarding process to arrange your check.

Cost of Living - Estate and Letting Agents

There are numerous Estate and Letting Agents that can help you find suitable accommodation. Useful websites for support and guidance <https://www.gov.uk/government/publications/how-to-rent/how-to-rent-the-checklist-for-renting-in-england> and <https://www.citizensadvice.org.uk/housing/> You can also use property search websites such as Rightmove or Zoopla.

Equal Opportunities

Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

Data Protection

Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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